



Job Sign Up
and
Service Hours

Log onto www.corswim.org



COACHES SITE MAP



click on sign in tab

NORTH TEXAS SWIMMING



SIGN IN

HOME

COR TEAM INFO

APPAREL & SUITS

EVENTS

NEWS

SAFE SPORT

SERVICE HOURS

COR PARTNERS




How do I sign up for a job?

1. Once you are logged into the CORswim home page, scroll down until you see upcoming events.
2. Click on the "Job Signup" tab on the event that you want to serve.

The screenshot displays the 'UPCOMING EVENTS' section of the CORswim website. At the top, there are three tabs: 'TEAM EVENTS' (highlighted in blue), 'GENERAL', and 'REGISTRATION'. Below the tabs is a grid of event cards. The 'OCTOBER SENIOR MEET' card is highlighted in black and features a pink arrow pointing to its 'Job Signup' button. The other cards are blue or grey.

| UPCOMING EVENTS | | |
|--|---|--|
| TEAM EVENTS | GENERAL | REGISTRATION |
| RACE 1 DAY OPEN MEET Sep 23 2023 12:00 am - 12:00 am Board Members, COR Coach, Dolphins, Minnows, Piranhas, Senior 1 Blue, Senior 1 White, Senior 2, Sharks Edit Commitment | OCTOBER SENIOR MEET Oct 06 2023 - Oct 08 2023 12:00 am - 12:00 am Click on Job signup tab Edit Commitment Job Signup | COR A/BB MEET Oct 07 2023 - Oct 08 2023 12:00 am - 12:00 am Board Members, COR Coach, Dolphins, Senior 1 Blue, Senior 2, Sharks Edit Commitment |
| HAUNTED HAT MEET Oct 21 2023 - Oct 22 2023 12:00 am - 12:00 am | LPA MEMORIAL "OPEN" MEET Nov 11 2023 - Nov 12 2023 | |

1. First click on an empty position slot.
2. Then hit the green "signup" button. There is a button at the top or bottom of the page. Either works.



Hello, [Redacted] >

USAS Safe Sport

TU Updates 5

My Account >

Team Tools >

Events & Competition >

Business Tools >

Team Resources >

Website Design

Help & Training >

View team website...

Need Help?

Team Events

Event Job Signup
Setup Event Jobs
Event Job Done Confirmation
Find Workers

Signup Job for Account: [Redacted] [Change Account](#)

Event: October Senior Meet (Oct 6, 2023 - Oct 8, 2023)

Registration Deadline: 10/06/2023

Job Signup Deadline (till midnight): 10/07/2023

Print My Job Signup Summary
Print ALL By Job (w/ Empty Slots)
Print ALL By Name
Print Volunteer Name Tags

How to signup Event jobs:

Step 1: Find the empty slots shown as "-----".

Step 2: Click on the checkbox in front of the empty slot that you want to sign up for.

Step 3: Select [Signup] button to signup for the slots that you selected.

Note: If your Account name is printed right after the checkbox, you've signed up for that job. You do NOT have to "Signup" again. You, however, can use the "Remove Signup" button to remove the signup if you no longer want to work on that job.

If someone else's name is printed, that job slot is not available for you to sign up (this is a first-come-first-serve system). You can only sign up for the empty slots shown as "-----".

+ Signup
- Remove Signup

| Job Name / Description | Time Periods Signup |
|--|---|
| Computer Ops Training preferred: Helps run the computers to keep the meet flowing. Please reach out to Kelly Belknap with any questions. | 10/06/2023 04:45:00 PM - 10/06/2023 07:00:00 PM(3.00 Pts.) <input checked="" type="checkbox"/> 1 <i>Belknap, Kelly (Nathan)</i> 10/07/2023 08:00:00 AM - 10/07/2023 12:00:00 PM(4.00 Hrs.) <input checked="" type="checkbox"/> 1 <i>Belknap, Kelly (Nathan)</i> 10/08/2023 08:00:00 AM - 10/08/2023 12:00:00 PM(4.00 Hrs.) <input checked="" type="checkbox"/> 1 <i>Belknap, Kelly (Nathan)</i> |
| Computer - Timing Console Training needed: Super easy but requires focus on each race. Best seat in the natatorium. | 10/06/2023 04:45:00 PM - 10/06/2023 07:00:00 PM(3.00 Pts.) <input checked="" type="checkbox"/> 1 <i>Chien, Tom and Christine (Tom 962-523-0460)</i> <input type="checkbox"/> 2 ----- 10/07/2023 08:00:00 AM - 10/07/2023 12:00:00 PM(4.00 Hrs.) <input checked="" type="checkbox"/> 1 <i>Chien, Tom and Christine (Tom 962-523-0460)</i> <input type="checkbox"/> 2 ----- 10/08/2023 08:00:00 AM - 10/08/2023 12:00:00 PM(4.00 Hrs.) <input checked="" type="checkbox"/> 1 ----- <input type="checkbox"/> 2 ----- |

1. click on an empty position slot. →

2. then click on signup tab

Once you hit the green signup button, a window will appear to add your contact info (optional for phone number). Then press the Sign Up tab to save your position. Sign up is then complete.

The screenshot shows a web application interface with a dark sidebar on the left and a main content area on the right. The sidebar contains navigation items: 'Hello, [Name]', 'USAS Safe Sport', 'TU Updates' (with a red notification badge), 'My Account', 'Team Tools', 'Events & Competition', 'Business Tools', 'Team Resources', 'Website Design', and 'Help & Training'. At the bottom of the sidebar is a 'View team website...' link and a 'Need Help?' button.

The main content area is titled 'Team Events' and features a 'Signup' button (with a green plus icon) and a 'Remove Signup' button (with a red X icon). Below these buttons, there are two event listings:

- Computer Ops**
Training preferred: Helps run the computers to keep the meet flowing. Please reach out to Kelly Belknap with any questions.
- Computer - Timing Console**
Training needed: Super easy but requires focus on each race. Best seat in the natatorium.

Each event listing has a 'Time Periods Signup' column with a list of dates and times, and a list of names (e.g., Belknap, Kelly (Nathan); Chien, Tom and Christine (Tom 962-523-0460)).

A modal window titled 'Please Supply Your Volunteer's Information' is overlaid on the page. It contains the text: 'Please provide any additional contact information for the person who will actually be doing the work.' Below this text is a text input field labeled 'Optional Contact Info:'. At the bottom of the modal are two buttons: 'Go Back' and 'Sign Up'. A pink arrow points from the text 'press sign up button to save your position' to the 'Sign Up' button.

What happens if I signed up for the wrong day, or I need to change my sign up?
No problem, just click on the box next to your name and click the “Remove Signup” tab at the top or bottom of the screen.

The screenshot shows the 'Team Events' interface. At the top, there are navigation tabs: 'Event Job Signup', 'Setup Event Jobs', 'Event Job Done Confirmation', and 'Find Workers'. Below these, the account information for Ashley Gluck is displayed, including the event 'October Senior Meet' and the registration deadline of 10/06/2023. A pink arrow points to the 'Remove Signup' button in the top navigation bar. Below the instructions, a table lists event jobs with their respective time periods and signups. The 'Remove Signup' button is highlighted in pink in the table's header row.

Team Events

Event Job Signup | Setup Event Jobs | Event Job Done Confirmation | Find Workers

Signup Job for Account: Gluck, Ashley ((832) 769-2119) [Change Account](#)
Event: October Senior Meet (Oct 6, 2023 - Oct 8, 2023)
Registration Deadline: 10/06/2023
Job Signup Deadline (till midnight): 10/07/2023

[Print My Job Signup Summary](#) | [Print ALL By Job \(w/ Empty Slots\)](#) | [Print ALL By Name](#) | [Print Volunteer Name Tags](#)

How to signup Event jobs:

- Step 1:** Find the empty slots shown as "-----".
- Step 2:** Click on the checkbox in front of the empty slot that you want to sign up for.
- Step 3:** Select [Signup] button to signup for the slots that you selected.

Note: If your Account name is printed right after the checkbox, you've signed up for that job. You do NOT have to "Signup" again. You, however, can use the "Remove Signup" button to remove the signup if you no longer want to work on that job.

If someone else's name is printed, that job slot is not available for you to sign up (this is a first-come-first-serve system). You can only sign up for the empty slots shown as "-----".

| Job Name/Notes | Time Periods Signup |
|--|--|
| Computer Ops Training preferred: Helps run the computers to keep the meet flowing. Please reach out to Kelly Belknap with any questions. | 10/06/2023 04:45:00 PM - 10/06/2023 07:00:00 PM(3.00 Pts.) 1 Belknap, Kelly (Nathan) 10/07/2023 08:00:00 AM - 10/07/2023 12:00:00 PM(4.00 Hrs.) 1 Belknap, Kelly (Nathan) 10/08/2023 08:00:00 AM - 10/08/2023 12:00:00 PM(4.00 Hrs.) 1 Belknap, Kelly (Nathan) |
| Computer - Timing Console Training needed: Super easy but requires focus on each race. Best seat in the natatorium. | 10/06/2023 04:45:00 PM - 10/06/2023 07:00:00 PM(3.00 Pts.) 1 Chien, Tom and Christine (Tom 962-523-0460) 2 <input type="checkbox"/> ----- 10/07/2023 08:00:00 AM - 10/07/2023 12:00:00 PM(4.00 Hrs.) 1 Chien, Tom and Christine (Tom 962-523-0460) 2 <input type="checkbox"/> ----- 10/08/2023 08:00:00 AM - 10/08/2023 12:00:00 PM(4.00 Hrs.) 1 <input type="checkbox"/> ----- 2 <input type="checkbox"/> ----- |
| Timers | 10/06/2023 04:30:00 PM - 10/06/2023 07:00:00 PM(4.00 Pts.) |

Once you check the box next to your name on the sign up list, then click remove signup.

How do I check my service hours?

1. Once you log into the CORSwim homepage, click the drop down menu next to your name.
2. Click on "MY Account."



   COACHES SITE MAP



NORTH TEXAS
SWIMMING



Hello, Ashley Gluck ▾

click on my account under
your name.

- ⚙ MY ACCOUNT
- ➔ BACK OFFICE
- 🚪 LOGOUT

[HOME](#) [COR TEAM INFO ▾](#) [APPAREL & SUITS ▾](#) [EVENTS ▾](#) [NEWS](#) [SAFE SPORT ▾](#) [SERVICE HOURS ▾](#) [COR PARTNERS ▾](#)

**Practice &
Swim Meet
Schedule
Updates
[CLICK HERE](#)**



1. Open the "My Account" tab on the left drop down menu.
2. Then click "billing summary" tab

Billing Summary

Hello, [Redacted]

NO PHOTO Webmaster/Event (Active)

ACCOUNT MEMBERS **BILLING SUMMARY** HISTORICAL BILLING INFORMATION PAYMENT SETUP SERVICE HOURS CLASSES NOTIFICATIONS AGREEMENTS

UNAPPLIED PAYMENT BALANCE DUE OVERDUE
\$0.00 \$0.00 \$0.00

Export Statement Simulate Billing...

My Account

Account Info

College Recruiting

Notifications

CHARGE Chase (1st) Seniors/4/17/01 Monthly Swim Fees

CHARGE Meet Entry Fee

40 transactions not shown due to filters

My Account Billing

Billing Summary

Set Up Autopay

Event Fundraising

Registration

Team Registration

Class Registration

Customize Filters...

Default View Transaction Date: Last 30 Days Source Types: Regular, Late Fee Save

All Statuses Apply Payments... Payment... Export

| ↓ Date | ↑ Due Date | ↑ Amount | ↑ Balance | Actions |
|------------|------------|------------|-----------|---------|
| 05/01/2024 | | [Redacted] | \$0.00 | [Icons] |
| 05/01/2024 | 05/01/2024 | [Redacted] | \$0.00 | [Icons] |
| 05/01/2024 | 05/01/2024 | [Redacted] | \$0.00 | [Icons] |
| 04/26/2024 | 05/01/2024 | [Redacted] | \$0.00 | [Icons] |

1. Click Service Hours tab

NO PHOTO [Redacted Name] Webmaster/Event (Active)

ACCOUNT MEMBERS BILLING SUMMARY HISTORICAL BILLING INFORMATION PAYMENT SETUP **SERVICE HOURS** CLASSES NOTIFICATIONS AGREEMENTS

* = Current Obligation

| Invoice Created | Obligation & Adjustments | Worked | Balance |
|-----------------|--|--|------------|
| * 09/2023 | 09/01 - VH Obligation: [Redacted] : 30.00 hr. | 09/18 - Safe Sport completion (swimmer) : 1.00 hr. 09/18 - Safe Sport completion (swimmer) : 1.00 hr. 09/18 - COR Service : 30.00 hr. 10/09 - Event (9899159.11): Timers/October Senior Meet : 4.00 hr. 10/09 - Event (9899159.12): Timers/October Senior Meet : 4.00 hr. 10/09 - October Senior Meet - Timer : 4.00 hr. 10/09 - October Senior Meet - Timer : 4.00 hr. 02/26 - Event (9042927.1): Clerk of Course/2024 COR CUP : 3.50 hr. 02/26 - Event (9042928.1): Clerk of Course/2024 COR CUP : 3.50 hr. | -25.00 hr. |
| 09/2022 | 09/01 - VH Obligation: [Redacted] : 20.00 hr. 09/01 - ==>Zero out extra Volunteer Hours at year end : 88.50 hr. | 10/01 - Event (9417333.5): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417333.6): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417336.7): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417336.8): Timers/COR Senior Meet : 4.00 hr. 10/02 - Event (9417338.2): Timers/COR Senior Meet : 4.00 hr. 10/02 - Event (9417338.3): Timers/COR Senior Meet : 4.00 hr. 10/02 - BONUS- October Meet : 1.00 hr. 12/04 - Event (9417452.10): Timer Positions/2022 COR CLASSIC : 3.25 hr. 12/04 - Event (9417452.11): Timer Positions/2022 COR CLASSIC : 3.25 hr. 12/04 - Event (9417449.10): Timer Positions/2022 COR CLASSIC : 5.00 hr. 12/04 - Event (9417449.11): Timer Positions/2022 COR CLASSIC : 5.00 hr. 12/04 - Event (9417450.2): Timer Positions/2022 COR CLASSIC : 3.50 hr. | 0.00 hr. |

Click service hours tab

Here you will see your balance.

Note:

- If your balance says 0.00 hours, then you have completed your requirement
- If balance shows a negative amount, then you have gone above and beyond the required hours
- if balance shows "x number of hours" then that is the number left to fulfill the requirement

Your service hours will update once a meet has concluded and the service hours have been posted. Please allow a few days once the meet has concluded to give the “service hours lady” time to enter the hours. Your patience and kindness is greatly appreciated.

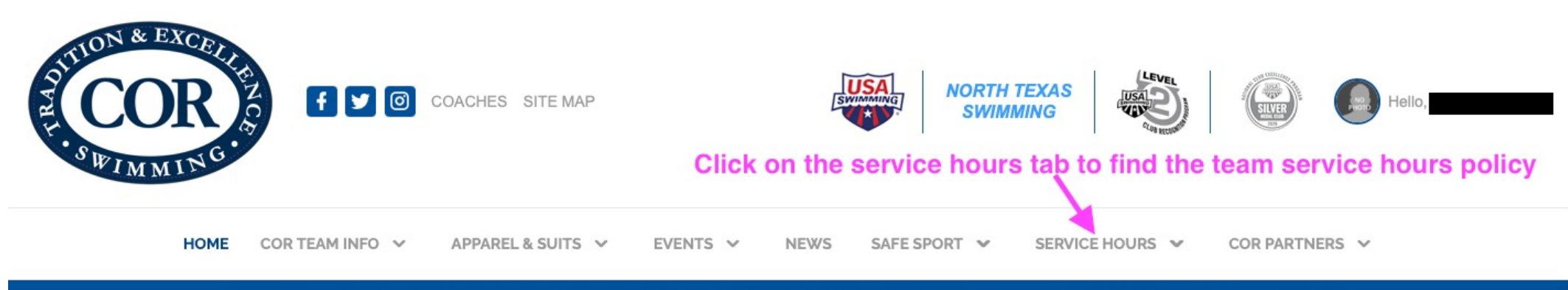
| ACCOUNT | MEMBERS | BILLING SUMMARY | HISTORICAL BILLING INFORMATION | PAYMENT SETUP | SERVICE HOURS | CLASSES | NOTIFICATIONS |
|------------------------|--|--|--------------------------------|---------------|---------------|---------|---------------|
| * = Current Obligation | | | | | | | |
| Invoice Created | Obligation & Adjustments | Worked | Balance | | | | |
| * 09/2023 | 09/01 - VH Obligation: [REDACTED] : 30.00 hr. | 09/18 - Safe Sport completion (swimmer) : 1.00 hr. 09/18 - Safe Sport completion (swimmer) : 1.00 hr. 09/18 - COR Service : 30.00 hr. 10/09 - Event (9899159.11): Timers/October Senior Meet : 4.00 hr. 10/09 - Event (9899159.12): Timers/October Senior Meet : 4.00 hr. 10/09 - October Senior Meet - Timer : 4.00 hr. 10/09 - October Senior Meet - Timer : 4.00 hr. 02/26 - Event (9042927.1): Clerk of Course/2024 COR CUP : 3.50 hr. 02/26 - Event (9042928.1): Clerk of Course/2024 COR CUP : 3.50 hr. | -25.00 hr. | | | | |
| 09/2022 | 09/01 - VH Obligation: [REDACTED] 20.00 hr. 09/01 - ==>Zero out extra Volunteer Hours at year end : 88.50 hr. | 10/01 - Event (9417333.5): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417333.5): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417336.7): Timers/COR Senior Meet : 4.00 hr. 10/01 - Event (9417336.8): Timers/COR Senior Meet : 4.00 hr. 10/02 - Event (9417338.2): Timers/COR Senior Meet : 4.00 hr. 10/02 - Event (9417338.3): Timers/COR Senior Meet : 4.00 hr. 10/02 - BONUS- October Meet : 1.00 hr. 12/04 - Event (9417452.10): Timer Positions/2022 COR CLASSIC : 3.25 hr. 12/04 - Event (9417452.11): Timer Positions/2022 COR CLASSIC : 3.25 hr. 12/04 - Event (9417449.10): Timer Positions/2022 COR CLASSIC : 5.00 hr. 12/04 - Event (9417449.11): Timer Positions/2022 COR CLASSIC : 5.00 hr. 12/04 - Event (9417450.9): Timer Positions/2022 COR CLASSIC : 3.50 hr. | 0.00 hr. | | | | |

What happens if I notice a mistake on my account?

Mistakes happen from time to time. Please email the service hours coordinator and the issue will be resolved.

Service Hours email: Service@corswim.org

This can also be found on the service hours policy page from the home screen.



Click on the service hours tab to find the team service hours policy

